



VOTERS OF TOMORROW CHAPTER CHARTER AGREEMENT

- I. **Use of Name and Logo**
 - A. Chapters are authorized to use Voters of Tomorrow's name, acronym, logo, and icon in conjunction to the chapter's name. Voters of Tomorrow (VOT) is and will be the sole owner of the Voters of Tomorrow (VOT) name, acronym, logo, and icon. Individual chapter logos must be either provided or approved by VOT.

- II. **Chapter Name**
 - A. Chapters will be named, "Voters of Tomorrow [School Name] Chapter." Chapters should use this official name for advertising, social media accounts, events, and other promotional purposes.

- III. **Chapter Obligations, Goals, and Objectives**
 - A. In order to remain an active Voters of Tomorrow chapter the group must:
 - i. Maintain an Executive Officer Board with at least three (3) positions: President, Vice President, and Treasurer. Individual institutions might require that other positions be filled.
 - ii. Organize at least two (2) activism or educational initiatives per academic semester.
 - iii. Remain in constant communication with a VOT Regional Coordinator or field organizer.
 - iv. Adhere to Voters of Tomorrow's Chapter Code of Conduct and ensure that all chapter operations abide by 501(c)(3) guidelines.
 - B. The goals and objectives of this Voters of Tomorrow Chapter shall be:
 - i. To promote youth political literacy and political activity in a non-partisan and generationally minded way.
 - ii. To help young people fulfill their civic duty and participate in our democracy.
 - iii. To develop leadership skills among its members.
 - iv. To develop political skills among its members.
 - v. To serve the school and the chapter's local community.
 - vi. To prepare for useful citizenship.

- IV. **Voters of Tomorrow's 501(c)(3) Guidelines**
 - A. Voters of Tomorrow operates under 501(c)(3) non-profit guidelines. It seeks to educate students about and engage them with politics and government. 501(c)(3) organizations are non-partisan and prohibited from campaigning or providing assistance to political candidates or campaigns, either directly or indirectly. Voters of Tomorrow chapters who participate in campaign activities of any kind are

violating 501(c)(3) rules. Chapters found participating in any kind of campaign activities will be disassociated immediately.

V. Right of Disassociation

- A. Voters of Tomorrow reserves the right to disassociate with a chapter found to be operating outside of the guidelines outlined by Voters of Tomorrow. If chapter leaders or members of the chapter participate in activities or demonstrate conduct which is deemed inappropriate by Voters of Tomorrow, VOT reserves the right to terminate the individual's relation with the organization, disassociate with the chapter, and/or revoke the group's name to operate under the Voters of Tomorrow name.



VOTERS OF TOMORROW CHAPTER CODE OF CONDUCT

- I. Voters of Tomorrow chapters are expected to adhere to the following conduct expectations:**
 - A. Voters of Tomorrow chapters may never endorse candidates running for office. Endorsements of candidates by chapter leaders must be done in their personal capacity, and not on behalf of the chapter.
 - B. Voters of Tomorrow chapters may never campaign for political candidates or aid political campaigns of any kind in any manner. Chapter leaders and members may engage in these activities in their personal capacity, but not on behalf of the chapter.
 - C. Voters of Tomorrow chapters must request approval from their regional coordinator before hosting a speaker on campus.



VOTERS OF TOMORROW [SCHOOL NAME] CHAPTER BYLAWS

I. Preamble

- A. [OPTIONAL SECTION TO DESCRIBE WHAT LED TO THE FOUNDING OF THE CHAPTER]

II. Name

- A. The name of this organization shall be Voters of Tomorrow [SCHOOL NAME] Chapter

III. Mission Statement

- A. [IN A FEW WORDS EXPLAIN THE MISSION AND PURPOSE OF THE CHAPTER]
- B. Voters of Tomorrow is a non-partisan, non-profit organization seeking to educate students about politics and government and engage them with it through campus initiatives and respectful political discussions.

IV. Institutional Registration

- A. The Executive Officer Board will register this chapter as a club or apply for its recognition as a registered student organization.
- B. This organization shall be independent in its decision-making, but will abide by guidelines established by the Voters of Tomorrow national organization

V. Membership

- A. Membership to Voters of Tomorrow chapters shall be open to students currently enrolled in the educational institution in which the chapter is hosted.
- B. Members must maintain good standing with the national organization, the educational institution hosting it, and must attend at least one meeting.
- C. Membership shall be granted without regard to religion, gender, age, sex, race, color, national origin, sexual preference, handicap status, or disability.

VI. Executive Officer Board

- A. Governance
 - i. The affairs of the Chapter shall be managed by the Executive Officer Board. Executive Officers shall have the power to manage the affairs of the Chapter, adopt rules or regulations to govern the actions and activities of the Club, and delegate its authority to other officers.
- B. Positions
 - i. The Chapter Executive Officer Board shall be comprised of an odd number of officers with no fewer than three serving at a given time.
 - ii. The Chapter Executive Officer Board shall include a President, Vice-

President, and Treasurer. Additional positions may be created as deemed necessary and voted on by Chapter members.

C. Tenure and Elections

- i. The elections for positions in the Executive Officer Board be held at a special meeting in the month of March. Newly elected executive officers shall take office in a special meeting in April.
- ii. All executive officers who will continue to be chapter members the following school year shall be eligible for re-election (a school year is defined as August 1st to July 31st).
- iii. Executive Officers must make the names of candidates known to all chapter members no less than two weeks prior do the election

D. Duties of Executive Officers:

- i. The duties of Chapter Executive Officers include, but are not limited to:

ii. President:

1. Preside over chapter meetings
2. Preside over executive board meetings
3. Preside over debates, mock legislatures, or other parliamentary activities hosted by the chapters
4. Work with the executive board to identify important community issues and how members of the chapter can engage with them
5. Work to set a positive example for youth political engagement and the democratic spirit
6. Delegate the role of presiding officer to other members of the executive board
7. Assign responsibilities to the secretary, treasurer, and publicist
8. Be subject to a recall vote if derelict in these duties

iii. Vice-President:

1. Work with the President to develop specific goals and programs
2. Work to recruit new chapter members and spread mission awareness
3. Temporarily take assume the responsibilities of the President should he or she be absent
4. Assume the chapter's presidency should the President resign or be recalled
5. Be subject to a recall vote if derelict in these duties

iv. Treasurer:

1. Manage the finances of the chapter
2. Ensure debts are paid on time
3. Develop budgetary and fundraising plans

E. Removal of Officers

- i. Executive officers may be removed from their position by a majority vote of the remaining officers and a simple majority vote by Chapter members.
- ii. Executive officers may be removed by a 2/3 majority vote by Chapter members
- iii. In the event of an officer removal or resignation, the vacancy shall be filled by an appointment made by the remaining officers

F. Transition of Power

- i. In cases of officers departing institutions before their term has ended, the Executive Officer board must ensure a peaceful transition of power
 1. The Executive Board shall have the power to appoint a chapter member to a position in the Executive Board in cases of a vacancy.
 2. Chapters should maintain records of all officer appointments and reliefs
 3. Passwords for social media accounts shall be changed and it should be confirmed that departing officers do not retain access

G. Meetings

- i. The Chapter shall hold meetings no less than once a month, and as often as Chapter Executive Officers deem necessary
- ii. The time and place shall be determined by the chapter's Executive Officer Board with the approval of the school administration.

VII. Amendments

A. Changes to Chapter Bylaws

- i. Chapter bylaws may be altered or amended. Amended bylaws must be adopted by a 2/3 majority vote by the Executive Officer Board and a 3/4 majority vote by Chapter members
- ii. Officers wishing to amend the Chapter bylaws must inform all Chapter members of the desired changes no less than two weeks prior to the vote
- iii. Amendments to chapter bylaws must be approved by a Voters of Tomorrow regional coordinator

B. Voters of Tomorrow Bylaws Requirements

- i. Regardless of amendments to the bylaws, the following items are required by the Voters of Tomorrow national organization:
 1. At least three executive officer positions, comprised of President, Vice-President, and Treasurer, must exist
 2. A mechanism to remove Executive Officers must exist

The Voters of Tomorrow [School Name] Chapter was chartered and agreed to the Chapter code of conduct on [date].

Faculty Advisor (Signature)

Faculty Advisor (Print)

Chapter President (Signature)

Chapter President (Print)

Chapter Vice-President (Signature)

Chapter Vice-President (Print)

Chapter Treasurer (Signature)

Chapter Treasurer (Print)

APPROVED:

Executive Director
Voters of Tomorrow